



Role Profile

Foundation Phase Coach

Role Reports To: Head of Coach Development

Role Purpose: Manage the U10s development programme and to assist the Lead Foundation Phase Coach

Main Responsibilities and Accountabilities

- Coordinate the development programme for U10 age group, that includes preparation, coaching, managing and debriefing
- Plan, prepare, organise, manage and evaluate all training sessions and matchdays for U10s
- Ensure all U10 Individual Multi-Disciplinary Development Plans are devised, managed and reviewed to meet the needs of the individual
- Work closely with the Head of Recruitment to ensure the management and needs of trialists are met
- Coordinate with the Academy Administrator that the requirements of the games programme are met, for example, size of teams, no. of officials
- Organise parents/player feedback evenings and information meetings where necessary
- Liaise with age analysis staff to ensure that recordings of games and feedback sessions take place on a regular basis
- Liaise with medical staff in the management of injuries
- Work in conjunction with the Sports Science department to ensure Sports Science testing takes place regularly.
- Assist and deliver In Service Continued Professional Development (CPD) Training as and when required
- When required, organize a games programme for the players to complement the normal games programme
- Maintain and update the Performance Management Application (PMA) that includes the players performance clock
- Ensure the Academy Performance Plan underpins the work of the department.
- Complete all tasks related to Coach Competency Framework, including maintaining your FA Licenced Coaches status ensuring you maintain your coaching qualifications and other Coaching Qualifications in-line with FA and Premier League rules & regulations.
- Complete all necessary paperwork as requested by the Academy Manager, The Premier League/EFL or FA including any other forms should they be requested.
- Participate in tour and tournaments including leading and managing teams overseas.
- Report any matters of concern so serious breaches of discipline related to your duties to the Academy Manager.
- Any other reasonable duties and responsibilities which your line manager or another senior manager at the club asks you to perform.
- Demonstrate commitment to Safeguarding by adhering to relevant policies, procedures and values relating to safeguarding children and adults at risk
- Support the Club's commitment to equality, diversity and inclusion

Qualifications, Key Skills & Experience

Essential

- UEFA B Licence Qualification
- FA Youth Award (UEFA B post 2016 includes FA Youth Award)
- FA First Aid Certificate (EFAIF Level 2)
- Demonstrable experience of planning, delivery and monitoring of elite football programmes
- Demonstrable experience of working with children and coaching Foundation Phase age players
- Proven communication skills
- Proficient and confident user of technology platforms utilised for planning, delivery and reflection
- Good understanding of EPPP rules and regulations

- Dedicated to continuous self-improvement and personal development
- Must be available to work flexibly.
- Ability to work independently within team environment

Desirable

- FA Advanced Youth Award qualification or UEFA A Licence
- Experience of working with elite young players in a full-time capacity
- Full, UK Driving Licence

Disclosure and Barring Service Check Requirement

- This role will be subject to an enhanced disclosure with a barred list check

Aston Villa Football Club is an inclusive institution that provides a welcoming environment to supporters, the local community, customers, employees, contacts and competitors. We want to ensure that the Club and all its subsidiaries are free from discrimination of any kind, embracing all regardless of age, race, disability, gender reassignment, pregnancy and maternity, sexual orientation, marriage and civil partnership, sex (gender), religion or belief.

Aston Villa Football Club is fully committed to safeguarding children and adults at risk across our Club. As such, we adhere to Safer Recruitment processes and for some roles a satisfactory enhanced disclosure via the Disclosure & Barring Service may be required prior to starting in a role at the Club. For more information, please see [Aston Villa Football Club | The official club website | AVFC - Safeguarding](#)